



# TITG House Alcohol Policy

Adopted August 25, 2023

The following is the house alcohol policy regarding on-prem alcohol sales approved by the TITG board of Directors at the August 25, 2023 meeting.

1. Only volunteers with a valid Oregon alcohol servers permit are allowed to pour alcohol at TITG events. No other persons are allowed to pour, serve, ring up, or collect money for an alcohol order.
2. The board member on duty will verify that the designated alcohol server ("server") has their alcohol servers permit with them and will make and retain a copy of the permit in our alcohol incident notebook. They will also ensure that the server has signed a copy of this policy.
3. Alcohol will not be sold at TITG if a board member with an alcohol server's permit is not present at the show to act as the server's supervisor.
4. TITG alcohol servers will sign a copy of the house alcohol policy indicating that they agree to abide by it. This will be retained in our alcohol incident notebook.
5. Alcohol servers will know and obey Oregon liquor laws and house policies.
6. Servers will check the ID of EVERY patron before serving, even for those that appear older than 30 years of age.
7. If the alcohol server is cited a fine by OLCC for failing to check ID or serving a minor, the alcohol server is personally responsible for any fines that OLCC issues to them. TITG is responsible for paying the fine that it receives from OLCC.
8. TITG will always support servers in refusing alcohol to minors and visibly intoxicated persons.
9. All on-duty servers must be notified when a customer is refused service.
10. We will post the signs of visible intoxication.
11. We will post signs saying we will not sell alcohol to minors or visibly intoxicated persons.
12. Servers may not serve alcohol while under the influence of alcohol or other intoxicants.
13. Servers must not consume alcohol or other intoxicants while on duty.
14. Servers will not push alcoholic drinks.
15. Servers will offer food and non-alcoholic drinks.
16. Servers will offer a non-alcoholic "spacer" drink between alcoholic drinks.
17. Alcohol shall only be served pre-show and during intermission. It is not to be served after the show.
18. No alcohol will be served after intermission ends.
19. We will support the Designated Driver Program by offering free (or low-cost) non-alcoholic beverages and snacks.

- 20. We will make every effort to keep intoxicated customers from driving, including offering free food to encourage them to stay longer, providing alternative transportation, or arranging overnight accommodations.
- 21. If an intoxicated customer insists on driving, the manager will immediately notify the police.
- 22. Servers will notify the manager of incidents such as cutting off or refusing service to a patron or ejecting a patron. The manager will make daily entries in an incident log and each employee will initial the log at the end of his or her shift regardless of whether an incident occurred.
- 23. Servers will not allow drinks to stack up in front of a customer.
- 24. Customers will respect our business, staff, and other customers or they will be required to leave.
- 25. We will serve individual customers no more than 2 drinks for their own consumption before the show and during intermission.

Server Name: \_\_\_\_\_

Server Permit #: \_\_\_\_\_

Date: \_\_\_\_\_

Server Signature: \_\_\_\_\_

By signing above, I agree that I have read and understand the TITG house policy on serving alcohol.