

USHERS

6:30pm (1:30 pm) Arrival time

- Meet with house manager
 - Review seating chart with house manager
 - Check program supply and prestock on table inside house
 - Help as needed to set up concessions

7:00 pm (2:00 pm)

- The house will open at 7:00 (2:00) or shortly after (the house manager will tell you when).
- Please be aware of patrons who move slower when escorting to the seats. When seating patrons GIVE THEM BACK THEIR TICKETS
- If there are seating conflicts, check show date, section and seat number. If there are still conflicts ask the House Manager or Board Representative on Duty

At intermission

- Check to see if concessions needs help

After Show

- After the majority of the house empties, please do a walk through the house and collect trash and lost and found items.
- Lost and found items should be given to the Board Member on Duty

Seating Chart



Left					Center								Right									
5	4	3	2	1	A	8	7	6	5	4	3	2	1	A	1	2		3	4	A		
	5	4	3	2	1	B	8	7	6	5	4	3	2	1	B	1	2	3	4	5	B	
6	5	4	3	2	1	C	8	7	6	5	4	3	2	1	C	1	2	3	4	5	6	C
6	5	4	3	2	1	D	8	7	6	5	4	3	2	1	D	1	2	3	4	5	6	D
6	5	4	3	2	1	E	8	7	6	5	4	3	2	1	E	1	2	3	4	5	6	E
6	5	4	3	2	1	F	8	7	6	5	4	3	2	1	F	1	2	3	4	5	6	F
6	5	4	3	2	1	G	8	7	6	5	4	3	2	1	G	1	2	3	4	5	6	G
6	5	4	3	2	1	H	8	7	6	5	4	3	2	1	H	1	2	3	4	5	6	H
6	5	4	3	2	1	I	8	7	6	5	4	3	2	1	I	1	2	3	4	5	6	I
6	5	4	3	2	1	J	8	7	6	5	4	3	2	1	J	1	2	3	4	5	6	J
4	3		2	1	K	6	5	4		3	2	1	K	1	2	3	4	5	6	K		

Back of Theatre